

MEISTERWORKS

SG/COSLA DIGITAL MATURITY ASSESSMENT

COLLABORATION TOOLS

Benefits and Best Practice

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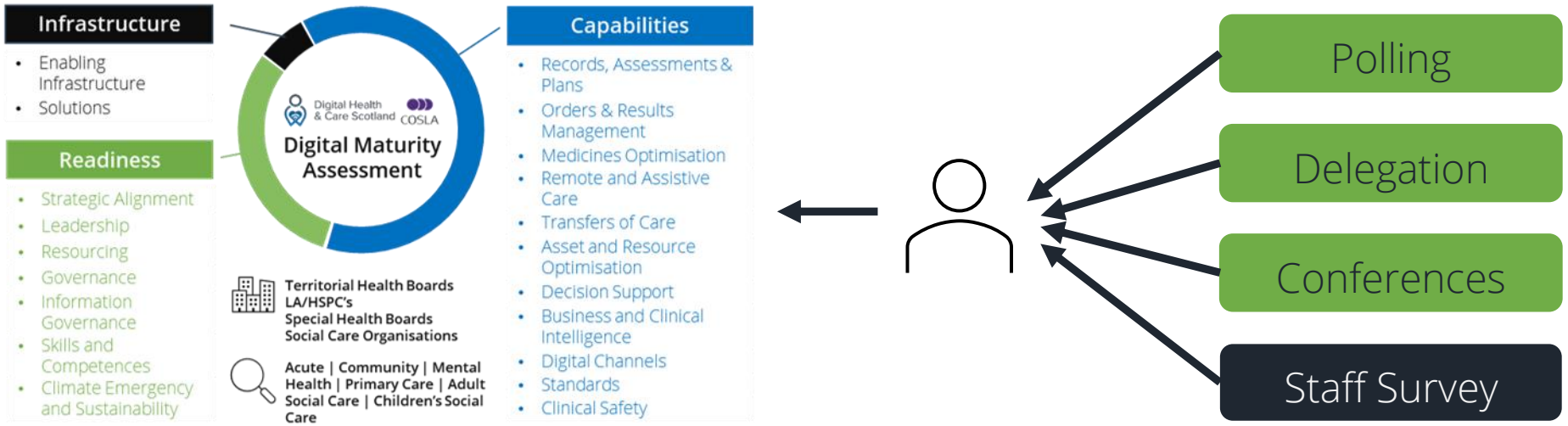
Background: SG/COSLA Digital Maturity Assessment

The assessment is supported by several collaboration options, including a staff survey, delegation, polling and conferencing.

Structure



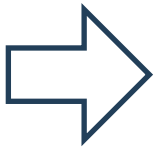
The Benefits of Collaborative Assessment Completion

Assessing whole-organisation digital maturity requires a minimum of indicators (~questions) too varied and too large to handle for any individual

Collaboration makes the endeavour feasible and ensures high data quality



Questions are written to solicit participants' opinion about their organisation

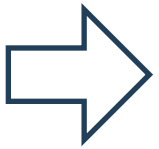


Selecting subject matter experts to answer them validates their response and uses the least amount of staff time

The difficulty: No two organisations are the same



Similar functional roles are performed by varying titles, in different departments etc



Each organisation has a coordinator, who coordinates responses from different people in the organisation



Collaboration Methods

The range of collaboration options is designed to address the most common use cases. In all cases, the coordinator retains control

Method	Purpose	Examples
Delegation	Share whole assessment topics (sections) with a colleague	Focused areas like Medicines Optimisation, Clinical Safety
Polling	Gather opinions from a group of colleagues	Topics that transcend departments, e.g. sustainability
Conference	Guided walk-through assessment questions with group of colleagues	Any Readiness topic discussion with boards or leadership groups

All collaboration options are available to coordinators and their delegates!



THANK YOU!

We are looking forward to working with you.



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